



## NOTRE DAME OF DE PERE SITE SPECIFIC REOPENING PLAN

*In addition to the GRACE reopening place processes and procedures, Notre Dame of De Pere anticipates the following site-specific practices to ensure safety of students and staff in their return to in-person instruction. These plans are continually a work in progress and will continue to be added to and adjusted as more information becomes available or situations evolve. Make sure to acquaint yourself with both the GRACE-wide plan along with these additional plans. <https://gracesystem.org/reopening-grace-schools-2020-21/>*

### Notre Dame of De Pere Planning Team

- Prevea Health, GRACE leadership, Molly Mares, Susan Nance, Jenny Lamers, Jennifer Kopp, Carrie Korinek, Amy Muenster, Patti Pagel, Adam Hauke, Matt Hinz

### Health and Safety Practices

- Staff will perform temperature checks on students before students can enter the building
- Temperature checks for students will be performed midday by school staff
- Students with temperatures above 100 will be sent home from school
- Daily screening at home will help avoid surprises in the morning. Do NOT give your child fever reducing medication prior to sending them to school.
- The overall health of our school community is everyone's responsibility and essential in keeping our school's in person instruction consistently in operation
- Our parishes are investing in a misting sprayer. Bathrooms, stairwells, classrooms, and common spaces will be disinfected multiple times a day when students are not present in the spaces.
- Please check the GRACE plans for illness/absence/quarantine protocols and FAQs:
  - [https://gracesystem.org/reopening-grace-schools-2020-21/reopening\\_illnessabsenteeism-protocols/](https://gracesystem.org/reopening-grace-schools-2020-21/reopening_illnessabsenteeism-protocols/)
  - [https://gracesystem.org/reopening-grace-schools-2020-21/reopen\\_questionanswer/](https://gracesystem.org/reopening-grace-schools-2020-21/reopen_questionanswer/)

### Masking Requirements

- Students in grades PK-8 are required to wear masks at all times. We continue to explore and plan for when "mask breaks" may be possible for students to ensure comfort and ease when social distancing is assured.
  - Addition of PK to the masking requirement is in alignment with the recent recommendation by the American Academy of Pediatrics for children over the age of 2 to wear masks while in public.
- Students will be able to take off masks outside IF they can consistently maintain 6 feet of space from others. If students are choosing to play in closer proximity to others in their cohort, masks will need to be worn.
- Staff members will continue to seek options for masks breaks including use of our roof top deck or walks around our school block.

## NOTRE DAME OF DE PERE SITE SPECIFIC REOPENING PLAN (continued)

### Student Schedules

- Students PK-5 will be self-contained within their own classroom. Students will spend the majority of their day with their individual classroom teacher and peers. When students are in shared spaces (playground/lunchroom) great care will be taken to continue to keep students with the peers from their cohorts.
- Our middle school students will remain with their cohort in their homeroom as much as possible. Middle school staff will move between classrooms to instruct in their content area. Some students may need to move to a separate classroom for differentiated math classes.
- Daily recesses will be scheduled to reduce the amount of students on the playground at one time with each cohort having a designated space to play in for the day (playground or blacktop).
- We have planned virtual weeks immediately following Thanksgiving and Christmas break. These dates are November 30-December 4 and January 4-8. If you have a PK-2 student who needs a device during this timeframe please connect with your classroom teacher to request.

### Specials Teachers

- Art, Music and Phy. Ed will be held daily in specific grade bands and rotate by trimester. Second trimester specials:
  - PK-1: Phy. Ed
  - 2-5: Music
  - 6-8: Art
- Spanish will get placed into the middle school class rotation
- Library check remains on pause for now. Individual teachers may bring their class to the library to read in a different space while creating a natural movement break.

### Faith

- Masses will be offered weekly with some students attending in person and others participating via livestream. Students will rotate through in person attendance.
- Communion will be distributed in classrooms who did not attend in person after mass is completed

### Lunch

- We have added an additional lunch period to allow for better student distancing while eating
- Lunch periods:
  - PK-K 11:00
  - 1-3 11:35
  - 4-6. 12:10
  - 7-8. 12:45
- Our cafeteria will hold no more than half capacity with every other seat empty on tables
- Overflow seating for some lunch periods is necessary and accommodated through extra tables placed in the commons outside of the lunchroom. Some overflow seating may be held on the Learning Stairs.
- Additional time between lunch periods for cleaning has been allotted
- Families sending cold lunches are encourage to send items in packaging that is easy for students to open independently to minimize the amount of adult support (and touching of food items) needed
- No microwaves will be available for student use. Fortunately our new on-site cooking will provide fantastic warm options!

## NOTRE DAME OF DE PERE SITE SPECIFIC REOPENING PLAN (continued)

### Office Procedures

- If a student is being dropped off late, an adult will need to accompany them into the school to sign them in. If you are picking your student up early, you will also need to come into the office to sign out your child and pick them up. You will enter the first set of door on Superior Street and buzz to be let into the office.
- Visitors will be limited, focused on essential needs, and by appointment
- Visitors will be temperature checked in the office before being released into the school
- Volunteers are limited to essential tasks only as approved by the principal.

### Drop Off/Pick Up Procedures

- [Review Procedures Carefully \(linked\)](#)
- Following temperature screenings at the door, students will immediately enter the building and proceed to their classrooms in the morning
- [Daily Student Screening Protocol \(linked\)](#)
  - It would be helpful to practice the questions in the daily screening protocol at home as you prepare your child to return to school.

### Student Materials

- Every student should be wearing a mask when they exit their vehicle and approach the school.
- Students will be given lanyards to attach to masks at school so they do not get lost. Lanyards will be left at school daily.
- Keeping an extra mask in your student's backpack would be beneficial
- Students should bring water bottles with them daily. Water bottles should be washed each night. Water fountains will be turned off except for bottle filling capability.
- Bring just essential personal items to school.